

SERVER ROOM

NO. SERVER ROOM / MERA ASPAATAL / 17

dt.22.5.17

Minutes of meeting

A meeting was convened on 19.05.2017 by the Medical Superintendent with the Heads of Departments. Also invited were the Addl Medical Superintendants and Incharges of the OPD, Medical Records Department and Server room to deliberate on the first report – OPD module of the App ‘Apna Aspataal’ (for April 2017). The MS informed that the hospital had onboarded the NIC e Hospital HMIS on 23.02.2017 and the ORS on 14.03.2017. Those present were also intimated of the importance of the patient feedback report shared by Apna Aspataal . It was also shared that the hospital had also started the IPD - Admission & Discharge module of the NIC e hospital. And as result from the next month onwards the feedback of the IPD patients would also be available . The officers who attended the meeting were:

Name	Designation/Department
DR.K.T.BHOWMIK	AMS
DR. ANITA JAIN	AMS
DR.PREM KUMAR	CMO-OPD
DR.RAMESH	DIRECTOR-CIO
DR.R.K.ANAND	AMS
DR.K.K.GIRDHAR	HOD-ANAESTHESIA
DR.SUNIL KUMAR	HOD-SURGERY
DR.R.P.NARAYAN	HOD-B&P
DR.SANGEETA ABROL	FOR HOD-EYE
DR.N.LAISRAM	HOD-PMR
DR.SUNIL RANGA	HOD-BLOOD BANK
DR.M.NARANG	FOR HOD-MEDICINE
DR.MUKUL SINHA	FOR HOD-RADIODIAGNOSIS
DR.RAJESH RASTOGI	HOD-PSYCHIATRY
DR.V.C.AGGARWAL	CMO-MRD
DR.RATAN GUPTA	ASSOC. PROF-PAEDIATRICS
DR.HEMANI L.	PROF. & CONSULTANT
DR. MANGALA KOHLI	DIRECTOR, PROF & HOD
DR. KARAM CHAND	HOD-NEURO SURG.
DR.AMITA YADAV	FOR HOD-BIOCHEMISTRY
DR.HIMANI	FOR HOD-PHYSIOLOGY
DR.SPARSH GUPTA	FOR HOD-PHARMACOLOGY

DR.GEETAL YADAV	COMMUNITY MEDICINE
DR.POORNIMA TIWARI	COMMUNITY MEDICINE
DR.SHILPEE KUMAR	MICROBIOLOGY
DR.AKHILESH MISHRA	RADIATION ONCOLOGY
DR.ANURAG JAIN	FOR HOD-DENTAL
DR.HIMANSHU KOTARIA	SIC
DR.KRISHNA BISWAS	HOD-ENDOCRINOLOGY

In the meeting the report was discussed in detail Department wise touching on all the parameters mentioned in the report. All the Department heads were advised to make every attempt to ensure that there is an improvement in the patient satisfaction, cleanliness and other aspects enumerated in the report. All the HOD's were also advocated to see that generic medicines were prescribed by the doctors and that every attempt be made to prescribe drugs within the Hospital formulary. They were also asked to intimate the Medical Superintendent of drugs commonly required and not available in the hospital stores, so that the same could be procured at the earliest. They were also advised to ensure that for drugs available patients should not be asked to procure the same from outside. Further, it should be seen that most investigations are done in house and patients as far as possible should not be asked to get tests done from private laboratories.

All the HOD's were asked to call a meeting of all the faculty members, senior and Junior residents to ensure that the decisions arrived at were strictly followed by all the medical staff.

The meeting ended with a vote of thanks to the chair.

Sd/-

Medical Superintendent