

## ESTATE SECTION

Estate section is one of the smaller departments in the hospital yet it plays vital role in the smooth functioning of the VMMC & SJH. Our main functioning within the hospital is to ensure that all services, equipments & plants are running smoothly and correctly this include all day to day maintenance, project work, upgrades, breakdown etc.

**Location:** Currently the estate section is operating from a small structure opposite burns & plastic department.

**Team:** The Estate Officer - he has quasi-judiciary powers, under the PP Act 1971. **Dr. Neeraj Kr. Gupta** is currently designated **Estate Officer**. One officer of the level of Chief Medical Officer supervises the functioning of the department. He is assisted by Assistant Administrative Officer, Head Clerk, Caretaker of buildings and two to three dealing assistants.

### **Responsibilities:**

1. **Safdarjang Hospital:** Estate section looks after various buildings built on the 48 acres of land allotted to SJH and VMMC.
2. **Residential Accommodation:** Currently residential accommodation is provided to the permanent staff of SJH/VMMC as per the seniority list in the following locations:

**West Kidwai Nagar:** 268 dwelling units built on 13 acres. There are **30-Type-IV**, **90-Type-III**, **58-Type-II** and **110-Type-I** quarters available for allotment.

**Raj Nagar:** **Type-I** & **Type-II** dwelling units, numbering 192 are built on 13 acres plot at Raj Nagar, adjacent SJ Enclave.

**Srinivaspuri:** Common multi storied buildings built in Srinivaspuri, houses nurses belonging to SJH, LHMC and RML Hospitals. A total of **155-Type-III** and **16-Type IV** quarters are available for our nursing staff.

**Madangir :** 40 Type-I Quarters at Madangir DDA Flats are under litigation.

The section also deals with collection of licenses fees, water/ electricity charges etc from their residents.

3. **Litigation:** The cases under P P Act are heard in the court of EO. Eviction proceedings of all unauthorized and illegal occupants are affected through this section. The matter, if taken up at higher court levels, is also proved with court attendance etc.
4. **Planning:** Newer constructions or renovations planning is dealt by this section. Currently Sports Injury Centre is under construction in the Hospital

premise. About 02 acres of land at Dwarka is planned to be taken up for construction of quarters for nursing staff. Further, 5.866 acres of land adjacent incinerator is under dispute.

5. The sections issues administrative approval and economic sanctions of various renovations, CPWD budgetary provisions and liaisons with CPWD SJH (Civil & Electrical) divisions for all day to day maintenance, project works, up-gradation/renovations and running of various plants.

The CPWD SJH division has Civil and Electrical wings which are headed by officers of Executive Engineer rank.

**Civil Division** is currently under Executive Engineer, **Shri V.K.Singh** (CPWD, Delhi Center Circle X). He is supported by five Assistant Engineers & 6 Junior Engineers division and looks after nearly 1, 00,000 Sqm built up area of the hospital including 15 buildings (3 floor plus) for day to day maintenance, repairs or addition/alterations etc whenever asked by Medical Superintendent.

**Electrical Division** is headed by Executive Engineer **Shri Manoj** (CPWD, Delhi Center Circle IV). He supervises the work of Six Assistant Engineers and seven Junior Engineers. The electrical division runs and maintains various power plants, incinerator, air-condition plants, water pumps, emergency wet risers, street lights etc and is generally responsible for repair/ maintenance of all electrical appliances and fittings of the hospital. Currently efforts are on foot to introduce power conservation measures.